



**BENEFIT PROGRAM**

FOR FULL-TIME EMPLOYEES

(THOSE WORKING A MINIMUM OF 30 HOURS PER WEEK, INSURANCE BENEFIT ELIGIBILITY)

**Annual Leave:**

Accrued annual leave hours are available for use after the initial 90-day employment period.

<u>YEARS OF EMPLOYMENT</u>	<u>LEAVE ACCRUED PER MONTH</u>
Up to 3 years	9 Hours (2.7 weeks)
More than 3 years, less than 5 years	11 Hours (3.3 weeks)
More than 5 years, less than 10 years	13 Hours (3.9 weeks)
More than 10 years, less than 20 years	15 Hours (4.5 weeks)
More than 20 years	20 hours (6 weeks)

Employees may accumulate up to 280 hours (35 days) of annual leave. *Pro-rated time for partial FTE.*

**Sick Leave:**

Sick leave may be used at any time after accrued. Sick leave accrues at the rate of 8.25 hours per month throughout employment. Employees may accrue a maximum of 840 hours (105 days). *Pro-rated time for partial FTE.*

**Holidays:**

Regular full-time employees shall be eligible for holiday pay for the observed holidays listed below. Regular part-time employees who work on regularly scheduled days will only be eligible for holiday pay when the holiday falls on their regular workday, and for only the hours they normally work.

New Year's Day	Martin Luther King Day	Good Friday
Memorial Day	Juneteenth	Independence Day
Labor Day	Thanksgiving Day	Day After Thanksgiving
Christmas Eve	Christmas	Employee's Birthday

**Medical and Behavioral Health Services:**

Full-time employees and eligible dependents covered by the State Health Plan will have no copay for medical or behavioral health care.

**Dental Services:**

CareSouth Carolina employees and eligible dependents covered by the State Health Plan receive a 50% discount on the end dental treatment balance from services provided through CareSouth Carolina's Division of Dental Medicine. The 50% discount applies to all dental services with the exception of anesthesia/sedation/behavior management services; endodontic (root canals; root treatments and therapies) treatment on permanent/adult teeth; prosthodontics (dentures; partial dentures; non-stainless steel crowns and bridges); and services provided via referral and certain procedures.

**Chiropractic Services:**

CareSouth Carolina employees and eligible dependents covered by the State Health Plan receive a 50% discount on the end chiropractic treatment balance from services provided after insurance has paid. If the chiropractic service maximum has been reached for the year, the employee or eligible dependent will be responsible for 50% of the charges for the visit.

Regular full-time employees are eligible for the benefits listed below, the first of the month following the date of employment.

1. CareSouth Carolina offers insurance through the SC State Budget and Control Board, Office of Insurance Services. The State Insurance Plan contains the following benefits:

- a) Medical Insurance is available through two (2) State plans for the employee and eligible dependents.
- b) Dental Insurance is available through the State. The “Dental Plus” plan supplements this program.
- c) Vision Care through EyeMed Vision Care: eye exams, frames, lenses and contact lens services and materials.
- d) Dependent Life Insurance covering spouse and/or eligible children is available.
- e) Employees who elect medical insurance with one of the State plans will automatically receive \$3000 of basic term life insurance.
- f) Optional Life Insurance covering the employee is available, up to three times your annual salary rounded to the next lower increment of \$10,000. The cost of life insurance is based on your age. Medical evidence of insurability is required for higher levels up to \$500,000.
- g) Employees who participate in the State medical insurance program will also receive Basic Long-Term Disability. The State offers a Supplemental Long-Term Disability program as well, and CareSouth pays for this coverage.
- h) Under the State Health Plan, employees receive discounts from participating providers.

2. CareSouth Carolina offers a Section 125 plan through MoneyPlu\$. The pre-tax premium feature covers any out-of-pocket group health, optional life, or dental premiums. The two spending accounts offered are as follows:

Medical Spending Accounts: Funds within this account can be used for reimbursement for co-payments, deductibles, State Health Plan premiums and, in general, medical expenses not paid by health and dental plans. The maximum contribution amount subject to change annually as determined by PEBA.

Dependent Care Spending Accounts: This account can be used for daycare expenses, for either a dependent child or a physically or mentally handicapped adult. The maximum contribution amount subject to change annually as determined by PEBA.

3. CareSouth Carolina offers tax-sheltered retirement and investment options through the SC Deferred Compensation program (401(k), 401(k) Roth and 457. The program offers a variety of mutual funds to choose from in which to place your money.

**Miscellaneous Benefits:**

Through payroll deduction, employees may purchase insurance products from insurance carriers. These insurance options are separate from the State Health Plan. Insurance product offerings from:



# EAP

## **Employee Assistance Program (EAP):**

EAP through McLeod Health. Includes five (5) no-cost visits to our employees and their family members. The visits include Telehealth, Telecommunications, and Face to Face visits. CSC employees are not responsible for co-pays nor do they bill insurance.



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## **CSC 360 Care Employee Wellness Program**

### **Highlights of Program**

- Free Gym Membership to Fitness World Gyms!!
  - You must be a member of CSC 360 Care and visit the gym at least 4 times per month to maintain membership.
- Healthy Cash Bonus of \$300 per year.
  - Meet (or be moving towards) Yearly Requirements and Employee Specific Goals.
  - To be paid out at the end of each 6-month period. (\$150 every 6 months)

### **Requirements to Receive Cash Bonus:**

- Annual Check-up with your Primary Care Physician.
- Breast/Cervical/Colon Cancer Screening (Age/Gender Specific)
- Smoking Cessation (If Applicable)
- Employee Specific Goals headed in the correct direction (i.e. BMI, A1C, BP, etc.)

The program runs January through June and July through December annually.

### **Calm.com**



We've partnered with Calm to provide you with tools that can help you and your family reduce stress and anxiety, sleep better, and live happier, healthier lives. Whether you have 30 seconds or 30 minutes every day, Calm's resources are designed to seamlessly integrate with your schedule and needs.

Your Calm subscription gives you and 5 of your dependents unlimited access to the full library of resources.